

CITY OF NEWBURGH - ENLARGED SCHOOL DISTRICT  
DATE ADOPTED: JANUARY 11, 1979  
DATE AMENDED: JANUARY 8, 1991  
Amended: July 9, 1991

**PRINCIPAL TYPIST**

**GENERAL STATEMENT OF DUTIES:**

This is an important position involving responsibility for the performance of a number of varied or unrelated clerical tasks which require the exercise of independent judgment, and